## **Pre-Retirement Seminars**

We will be hosting four one-day training seminars on 15, 16, 17, and 18 August 2006 for new employees, FERS, mid-career employees, and CSRS employees.

**WHO SHOULD ATTEND?** Individuals who have 6 years or less of federal service should attend the New Employees seminar. Those who are within 3-5 years of retirement should attend the seminar which matches the current retirement system in which he/she is enrolled in. Ex: if the employee is enrolled in FERS, register to attend the FERS course, and vice versa with CSRS. Those who are 10-15 years away from retirement should attend the Mid-Career seminar.

**WHAT WILL BE TAUGHT?** The course will cover such topics as: Financial Planning, Taxes, Legal Issues, and many other relevant issues.

**WHERE WILL IT BE HELD?** The course will be held in the Maintenance Hangar (Building L4605) Room 124-123 at WAATS in Marana. Take the I-10 Freeway to Exit 232, PINAL AIRPARK. Travel approximately 3 miles to the main gate, Evergreen Air Center. Go in the front door of the Maintenance Hangar. Make a left, then a right to Room 124-123.

**HOW DO I ATTEND?** If you're interested in attending, please complete the PDF form on this page and select which session you'd like to attend. Each session is limited to 50 people and seats in each session are given on a first-come, first-served basis. Fax to (602) 267-2782 or (602) 267-2357or mail in an interoffice envelope to HRO/HRD. Confirmations will be e-mailed to each participant, so please provide current, accurate information when registering for the course. Please call 602-629-4817 or 602-629-4816 with any questions. If you do not receive an e-mail confirmation, make sure that you call the previous numbers for verification.

**PLEASE NOTE:** These classes are intended for current full-time Arizona National Guard Federal Employees only!! If you are not a full-time employee of the AZ National Guard, you will not be permitted to attend.

## PLEASE PROVIDE THE FOLLOWING CONTACT INFORMATION:

NAME	GRADE
ORGANIZATION	WORK PHONE ( )
SUPERVISOR'S NAME	<u>-</u>
SUPERVISOR'S WORK PHONE ( )	
WILL SPOUSE ATTEND?	☐ NO If attending, name of spouse
EMAIL	
CHOOSE ONE OF THE FOLLOWING S	SEMINARS:
☐ New Employee - 15 August 2006	
☐ FERS - 16 August 2006	
☐ Mid-Career - 17 August 2006	
□ CSRS – 18 August 2006	